

## TENURE REVIEW COMMITTEE PROPOSAL FORM

Please complete the following form with all necessary information. The Tenure Review Committee for Phase I is composed of five members: the Core Committee (consisting of three members - the Division Dean or appropriate administrator and two tenured faculty members from the department whenever possible, or from the division if not) plus the Vice President, or Associate Vice President designated by the Vice President, and a third tenured faculty member appointed by the Academic Senate from the faculty at-large, from outside the division. The core faculty members are nominated by the department/division faculty while the Academic Senate assigns at-large members. All faculty members are confirmed by the Academic Senate.

**Position Title:** Click or tap here to enter text.

**Date position was filled:** Click or tap to enter a date.

	Check box if a replacement	Division & Department	Extension	Email
<b>Name of Tenure Candidate</b> Click or tap here to enter text.	Leave Blank	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
<b>Name of Dean</b> Click or tap here to enter text.	<input type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
<b>Name of Department/ Division Rep*</b> Click or tap here to enter text.	<input type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
<b>Name of Department/ Division Rep*</b> Click or tap here to enter text.	<input type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
<b>Name of At-Large Faculty</b> Click or tap here to enter text.	<input type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
<i>If a replacement, enter the name of who is being replaced.</i> Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Leave Blank	Leave Blank
<i>If a replacement, enter the name of who is being replaced.</i> Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Leave Blank	Leave Blank

*\*Per Counselor MOU, two tenured counseling faculty members are required which can be from other divisions.*

Please send the completed form to [Tenure Review Coordinator](#) and [Academic Senate Officers](#). The TRC will work with the Academic Senate Vice President to add the at-large faculty committee member to your committee from outside your division. During the approval process, the Senate may consider the overall diversity of the committee and refer questions or suggestions back to the department.

Upon approval by the Academic Senate, you and the committee members will be notified of their confirmation by the Vice President of the Academic Senate.

*The approval by the Academic Senate should take place no later than 10 business days from submission (barring holidays). Please take this timeline into consideration.*