

DASB Budget Request 2020-2021

For All Programs Excluding Athletics

Budget Request due to the Office of College Life by 4:00 pm Tuesday, November 12, 2019

Applications and attachments must be submitted via email to Dennis Shannakian at ShannakianDennis@fhda.edu.

The Subject must be in the following format: "DASB Budget Request - DASB Account/Program Name - DASB Account Number"

For Example: "DASB Budget Request - DASB Budget Committee - 41-51140"

Everything submitted will be publicly available online.

Delete the Object Codes and lines within Object Codes you do not need.

1. Program (Account) Name: Adapted Physical Education

2. Is this a new DASB account? Yes No DASB Account Number: 57610

3. Amount requested for 2019-2020 \$ 1,500

4. Total amount allocated for 2019-2020 \$ 1,300

5. How long has this program existed? 47 years

6. Number of students directly served in this program: 500

Please ACCURATELY and THOROUGHLY complete numbers 7 – 10 and use additional sheets if necessary.

7. List ALL other accounts and/or sources of income (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions) also list ALL Co-Sponsorships for the Program; include anticipated future sources and co-sponsorships. Accounts and amounts will be verified.

Failure to disclose ANY and ALL non-DASB Funding Sources will result in the immediate disqualification of your request and/or the freezing of your DASB Account if already approved.

B Budget Accounts: APE Budget (122020-227017-493031) funds are categorical in DSP&S Division with no specified budgeted to APE

Trust Accounts: N/A

Fund 15 Accounts: N/A

FHDA Foundation Accounts: Valley Foundation Equipment Grant Fund (844404-551000-999100, approx.\$1500 APE Specialized equipment fund (844405-551000-999100) approx. \$6,000

Grant Funded Accounts: N/A

Other District Accounts: N/A

Off-Campus/Off-District Accounts: N/A

On-Campus Co-Sponsorships: N/A

Off-Campus Co-Sponsorships: N/A

8. How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students benefiting from DASB funds allocated to you have paid the \$10 DA Student Body Fee and are DASB Members (DASB Budget Stipulation # 1)? On-campus students in APE program pay student body fees when they register for classes. If for some reason a student refused to pay the DASB fee, they are not invited to participate in events. It is extremely rare that a person with a disability does not pay the student body fee. However, since we handle all the APE registration in house, we know who those people are. We do not have any students currently in the program that have refused to pay the fee. These events are open to all DASB students

9. What would be the impact if DASB did not completely fund this request? The APE faculty and staff put in a great deal of personal time, effort and money into these events. It would be impossible to offer these events without the DASB funding.

10. Total amount being requested for 2020-2021 (from page 3) \$ \$1600

Delete the Object Codes and lines within Object Codes you do not need.

Request For Information (RFI)

	Question / Inquiry	Program Response
1.	Please provide a thorough description of your program (250 words max)	The Adapted Physical Education (APE) program provides a safe and encouraging environment for De Anza students with disabilities to engage in physical activity. Our program offers a broad range of courses to meet the fitness needs of our students. The curriculum is designed to accommodate personal fitness goals through individual instruction as well as appropriate group instruction. Classes are held on campus in a large dedicated gym or accessible pool, as well as offsite classes in the community.
2.	Please provide how many students are actively engaged in the program. Backing it up with data will help.	Here at De Anza, we have the largest APE program in the state. We currently serve over 400 enrolled students in our classes. Please refer to Banner for the data.
3.	Why is your program important and what is the rationale behind having this program on campus? (250 words max)	Our program is very important because it is essential to our student's physical and social well-being. In many cases, our classes are the only place where our students receive physical education and exercise. Our students look forward to coming to class and working towards their physical goals. The rationale behind having our program is to give members of our community a low-cost education in a safe environment that is modified to meet the needs of students with varying disabilities and ability levels.
4.	How will your program expand students' perspectives and positively impact their lives and the community? (250 words max)	With the help of the APE faculty and staff, our students get to set realistic goals. Over time, our students are able to reach and exceed those goals. Students who are new to our program are often very excited to get started because of what we offer and how we can accommodate their needs. Since students with verified disabilities can repeat our courses, they are able to develop lasting relationships with us as educators, as well as create friendships amongst their peers. We help serve the community by partnering with local agencies such as HOPE services, Cupertino Senior Center, Community Options and Santa Clara Valley Medical Center.
5.	How is your program working to improve itself every year? Do you receive student feedback? Implementing a student survey and sharing the results with DASB will be beneficial for our review process.	Our program sets annual goals to strengthen our department. Whether it's upgrading equipment keeping current in new exercise trends, we strive to give our students the best possible experience when participating in our program.
6.	What are all of your sources of funding? Please include funding from the college, any sources of income, any grants, and any other source. If there are no other sources, has your program taken the initiative to search for other sources? (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions)	Currently, there is no other funding for these activities other than DASB funds. Our students are on fixed incomes and are not able to donate money to these activities. We rely on the DASB to help fund these activities.

7.	Go through the DASB budget goals for the current academic year and explain how your program fits each of them or as many as possible. (250 words max) The DASB budget goals are available at www.deanza.edu/dasb/budget	These activities fit into the DASB budget goals nicely. With these activities, students achieve their personal goals of becoming involved with others on the campus. The activities help to provide equity on the campus for the disabled students and also benefit the disabled students during the fiscal year of the budget. These activities are only open to DASB members and serve students efficiently. We have been getting money for the past 15 years from the DASB and have always used the money effectively. The activities help to promote student retention while helping the disabled students feel a part of the campus. The activities also help to recruit new students in our outreach programs.
8.	Explain how your program is unique. Are there any programs on campus that are similar or is there any duplication of services? (250 words max)	The APE program is very unique. There are no other programs on campus that are similar and there is no duplication of services. Some might think Physical Education is similar to Adapted Physical Education. There is so much more variance in APE compared to PE. Our program is unique in that we modify exercise equipment, lesson plans, and exercise techniques in order to fit the needs of students whose physical abilities are compromised in different ways and are constantly changing based on their condition. Between our students, faculty & staff, we are a very tight-knit group who learn and grow with one another.
9.	Explain how your program advertises and promotes itself to the general student population. Provide a clear plan for the current academic year as well as any marketing material you will or have used. (250 words max)	In addition to our website, APE uses brochures, flyers, and handouts to help market our program. We are currently in the midst of creating more marketing strategies such as a video that showcases our program, as well as a Facebook and YouTube page. This is an ongoing effort from our DSPS Division and APE Department this Fall.
10.	Explain how your program promotes equity on campus. (250 words max)	APE promotes equity on campus because we offer services that no one else on campus can. Without APE, students with disabilities would not have an opportunity to be as successful with their physical education. Our classes are transferrable, which helps some of our students meet the mandatory requirements to graduate and pursue higher education. We are not exclusive to just students with disabilities, we welcome everyone who is interested in improving their physical health and wellness. We do our best to make a positive impact on every student.

Signatures that are required for utilizing funds

All financial documents, forms, requests/requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASB funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

Budgeter’s Name: Mary Bennett

Phone Extension: 8742

E-mail: bennettmary@fhda.edu

Relationship to Project: APE liasion

Position on Campus: Faculty

Administrator’s Name: Laureen Balducci

Phone Extension: _____

E-mail: balduccilaureen@fhda.edu

Relationship to Project: Dean

Position on Campus: Dean/DSPS