



## ICC OFFICER MEETING AGENDA

Wednesday, April 12, 2023

2:30 PM PST

Hybrid – DASB Lounge & Via Zoom

Facilitator: Cedric Buenviaje, ICC Chairperson  
& Maritza Arreola, ICC Advisor

Contact: [icchairperson@fhda.edu](mailto:icchairperson@fhda.edu) or [arreolamaritza@fhda.edu](mailto:arreolamaritza@fhda.edu)

### Zoom Information

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/84669822401?pwd=UEFPMk9PRFdFRVE3b0dpa2ZmT1Rydz09>

Meeting ID: 846 6982 2401

Passcode: 325252

One tap mobile:

+16694449171,,84669822401# US

+16699006833,,84669822401# US (San Jose)

Dial by your location

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 408 638 0968 US (San Jose)

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

Meeting ID: 846 6982 2401

International numbers: <https://fhda-edu.zoom.us/j/84669822401?pwd=UEFPMk9PRFdFRVE3b0dpa2ZmT1Rydz09>

### Call to Order

- ICC Advisor, Maritza Arreola, called the ICC Officer Meeting to order at 2:38pm.

### Attendance

<b>Position</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Excused</b>
Chairperson	Cedric B.	X			
Chair of Equity	Silmi S.	X			
Chair of Finance	Will W.	X			
Chair of Programs	Ruchira D.	X			
Chair of Marketing	Alena Y.	X			
Secretary	Sean H.				X
Vice-chair of Programs	Arshiya R.	X			
Vice-chair of Marketing	Britney C.	X			
Vice-chair of Finance	Joel N.			X	
Intern	Charm H.		X		
Intern	Angela W.			X	
Intern	Dana S.	X			
Intern	Annika D.		X		
Intern	Sweta T.		X		
Intern	Khaled M.	X			
Intern	Darin D.	X			
Intern	Carys A.	X			
Intern	Kyle C.		X		
Advisor	Maritza A.	X			

*Guests*

- No guests.

**Public Comments / Questions for ICC**

**Business Items**

1. **Check In & Intros (Discussion)**

Presenter: Maritza

Description: This item is to check in with all those present at this meeting, and do quick introductions with our new Chair of Equity.

Time: 10 min

- Share one of the highlights of your spring break.

2. **Club Affairs Support (Info)**

Presenters: Cedric

Description: This item is invite execs to support with new club orientations.

Time: 3 min

- If anyone in the ICC is interested in supporting Cedric and Maritza with the new club orientations, please contact them and provide them the time of your availability.
- Please note that the meetings will mainly be held during business hours, Monday – Friday, 9am – 6pm.

3. **Club Room Help (Info)**

Presenters: Maritza

Description: This item is to ask for support with returning tents to Club Room.

Time: 2 min

- Move the tents in the student council chambers back to the club room by Friday.

4. **ICC Scholarship (Info/Discussion)**

Presenters: Maritza

Description: This item is to discuss the ICC Scholarship:

Time: 5 min

- The ICC Scholarship information will be available soon and the ICC will have a month to review the applicant's application.
- Please make sure to go through the guidelines before you start reviewing the applicants.

5. **New Clubs & Club Status (Discussion)**

Presenters: Cedric

Description: This item is to discuss received application and other club status updates.

Time: 15 min

- Reviewed the Chess Club's constitution.
  - The motion to approve the reactivation of the Chess Club was passed by consensus.
- Reviewed the 3D Printing Club's constitution.
  - The motion to approve the reactivation of the 3D Printing Club was passed by consensus.
- Reviewed the Applied Math and Data Association Constitution Club's constitution.
  - After discussion, the Applied Math and Data Association Constitution Club was sent an email as a feedback to change the purpose of their club since the club's purpose is similar to the current active clubs at De Anza.
- Reviewed the Code the Change club's constitution and petition.
  - After discussion, Code the Change club's was sent an email as a feedback to change the purpose or idea of their club since the club's purpose is similar to the current active clubs at De Anza.

6. **4/19 ICC Rep Meeting Agenda (Discussion)**

Presenters: Maritza, Cedric, Sean

Description: This item is to finalize the agenda for the 4/19 ICC Rep Meeting.

Time: 5 min

- Business Item I: ICC Election
  - This item is to present the ICC Election candidates and vote for next ICC officers.
- Business Item II: Club Requisition Correction
  - This item is to correct the club requisition so that the club can request for funds.

7. **Spring Club Day (Discussion)**

Presenters: Ruchira and Arshiya

Description: This item is to solidify details for Spring Club Day on Thursday 4/27.

Time: 20 min

- Event length decision
  - Club feedback on time very close - ICC team decided to extend Club Day by 1 hour
- Discussed about the preparation of the upcoming Spring Club Day.
  - Shift and task sign-up sheet – please fill out
  - Plans on buying supplies and snacks.
  - Plans on the matching shirts to wear during Club Day (red shirts needed for some interns, Chair of Equity)

**Public Comments**

- No public comments.

**Adjournment**

- ICC Advisor, Maritza Arreola, adjourned the meeting at 3:45pm.

**Announcements**

- No announcements are made.