

## ICC Advisor's Report Wednesday, May 1, 2019

La Donna Yumori – Kaku, ICC Advisor (408) 864-8692

http://www.deanza.edu/clubs

Office Hours: Sign up on Club Room Door

M/W: 10:30 a.m – 11:30 a.m Tu/Th: 9:30 a.m – 10:30 a.m

If I am not in the ICC Office, Please check inside the

Office of College Life

(New Info is in bold text)

## F.Y.I

- 1. <u>Club Day</u>: Clubs GREAT Job! A special Thank You to ICC Officers Amy, Romina, Yuichi and Dolores! Clubs please ask ICC for a Club Banner Budget Request.
- 2. <u>Printing Official Club Business from the Computer in front of the Student Accounts Office</u>: Please ask the College Life Front Desk for your printouts.
- 3. <u>ICC/Club Financial Rosters:</u> Club officers listed in the club constitution need to match the club officers listed on the ICC/Club Financial Roster. The club needs to go by the club constitution not on past practice. Please update the club constitution if there has been club officers' changes. The current club constitution is on the De Anza club website. <a href="www.deanza.edu/clubs">www.deanza.edu/clubs</a>
- 4. <u>Club Elections for Summer/Fall 2019 Spring 2020</u> needs to be completed no later than Friday, May 17, 2019. These club officers need to be here Fall 2019. All Club Constitutions are on the website <a href="https://www.deanza.edu/clubs">www.deanza.edu/clubs</a>. Be sure to check that the officers match what your constitution states. Club Financial Rosters are due Wed. May 22, 2019.
- 5. Clubs getting in contact with other clubs: 1.) Send an email to me and I will forward it to the club. 2.) Put a note in their Club mailbox in the Club Room. 3.) Go to their Club Meeting. 4.) See the ICC Rep at the ICC Meeting 5.) Contact their Club Advisor by email or staff mailbox.

## Sign Up on Clipboards at ICC Meeting/ Office of College Life

❖ Spring Carnival – May 16, 2019 – we need clubs to help with the carnival games. \$50 drawing!

## **ICC Important Dates**

• May 16

**Spring Carnival**