



Inter Club Council Minutes
April 26, 2017
1:30 pm, Student Council Chambers

DRAFT

<http://www.deanza.edu/clubs>
<http://www.facebook.com/deanzaicc>

I <3 Clubbing @ De Anza

1. Call to Order

ICC Chairperson, Shu Ming Liu, called the meeting to order at 1:35 pm

2. Approval of the Minutes – April 19, 2017

PISO moved and seconded by Marketing Club to approve the Minutes of April 19, 2017. There were no objections to approve the Minutes. The motion to approve the Minutes of April 19, 2017 was passed by consensus.

3. Approval of Today's Agenda

Auto Tech moved and seconded by Marketing Club to approve Today's Agenda. There were no objections to approve the Agenda. The motion to approve Today's Agenda was passed by consensus.

4. Swearing In of ICC Chair of Finance, ICC Chair of Programs

Kerry Harris and Roxane Leung took the Oath of ICC and were sworn in as the ICC Chair of Finance and ICC Chair of Programs.

5. Club(s) on Probation

Missed Welcome Week Info Tent: (8)

Artists for Environment, Asian Pacific American Students for Leadership (APASL), Physics Club must attend ICC Meetings on April 26, May 3, 10 to get off probation
Go Club, Grace Fellowship, Improve & Sketch Comedy, Saltworks Christian Fellowship, Student Nurses Organization (SNO) must attend ICC Meetings on April 26, May 3 to get off probation

6. Clubs on Trial: (1)

Pop Music Club

7. New Club(s): (4)

New – Cyber Security Club, GRAND, MECHA will each receive a one time allocation of \$100.00

Reactive - Students of Success will receive their inactive fund of \$620.60

8. Number of Active Clubs: (67)

9. Calendars

9.1 ICC/Club Calendar of Events as of 4/25/17

Information is from the Event Planning Request Form
(**New Information in Bold**/ * Money collected)

[DACL Files/ICC/ICC Agenda-Minutes/ICC Minutes/2016-2017/Spring 2017/Minutes 2017-04-26.doc](http://www.deanza.edu/files/ICC/ICC%20Agenda-Minutes/ICC%20Minutes/2016-2017/Spring%202017/Minutes%202017-04-26.doc)

- April 27 Club Day – 11:00 am – 1:00 pm – Main Quad
 May 11 Club Day alternative day in case of rain - 11:00 am – 1:00 pm – Main Quad
 May 18 **Spring Carnival – 11:30 am – 1:00 pm – Main Quad**
 May 19 **Cultural Show hosted by VSA – 5:00 pm – 8:00 pm – VPAC**

9.2 DASB Calendar of Events as of 4/25/17

Information is from the Event Planning Request Form
 (New Information in Bold/ * Money collected)

10. ICC/Club Account Balance Status as of 4/25/17 (New Information in Bold)

Club/ICC Allocation Account	(#41-54730)	\$ 3,824.66
ICC Allocation-New Club Account	(#41-54720)	\$ 600.00
ICC Events Award Account	(#41-54600)	\$ 4,550.00
ICC Inactive Hold	(#44-4300)	\$ 9,514.32
ICC Scholarship Account	(#44-4310)	\$15,620.66
ICC	(#44-4320)	\$ 2,601.19

11. Business

11.1 Club Concessions for May 6th

IDEA - Our club needs the concession as additional funds to support its functioning. We are a project management club and we intend to use the money raised to fund or members' projects.

ICC Chair of Programs, Roxane Leung announced that another concession spot is available at the next ICC Meeting. Please submit a Flea Market Concession Bid at the beginning of the Meeting.

11.2 Club Budget Request

Auto Tech moved and seconded by Anime Club to approve Psychology Club's request of \$150.00 from Club/ICC Allocation Account #41-54730 to Psychology Club (#41-54163-4013) for Club Banner. Auto Tech moved and seconded by Women Empowered to end discussion. There were no objections to end discussion. The motion to approve Psychology Club's request of \$150.00 from Club/ICC Allocation Account #41-54730 to Psychology Club (#41-54163-4013) \$150.00 for Club Banner was passed by consensus.

Auto Tech moved and seconded by Women Empowered to approve Outdoor Club's request of \$180.00 from Club/ICC Allocation Account #41-54730 to Outdoor (#41-54370-4060) for Printing (color copies). Auto Tech moved and seconded by The De Anza Network to end discussion. There were no objections to end discussion. The motion to approve Outdoor Club's request of \$180.00 from Club/ICC Allocation Account #41-54730 to Outdoor (#41-54370-4060) for Printing (color copies) was passed by consensus.

Auto Tech moved and seconded by PISO to approve IDEA's request of \$80.00 from Club/ICC Allocation Account #41-54730 to IDEA (#41-54685-4013) \$70.00 for Banner, (#4154685-4060) \$10.00 for Printing of informational flyers.

Auto Tech moved and seconded by Music Club to end discussion. There were no objections to end discussion. The motion to approve IDEA's request of \$80.00 from Club/ICC Allocation Account #41-54730 to IDEA (#41-54685-4013) \$70.00 for Banner, (#4154685-4060) \$10.00 for Printing of informational flyers was passed by consensus.

11.3 **Welcome Week Info Tent Drawing 4@\$50**

Thank you clubs for participating Spring 2017 Welcome Week Info Tent.

The Welcome Week drawing for 4@\$50 was held.

Congratulations to CSSA, Competitive Gamers, Developers' Guild, eSpoers for winning \$50 for your club.

11.4 **Club Karaoke Drawing 2@\$50**

Thank you: 4 Elements Hip Hop, IDEA, Intervarsity Christian Fellowship, Music Club, Political Revolution, VSA for participating in Club Karaoke Spring 2017. A drawing was held.

Congratulations IDEA and Intervarsity Christian Fellowship for winning \$50 each

11.5 **Club Day**

Roxane, ICC Chair of Programs and La Donna, ICC Advisor reminded clubs about the Club Day on April 18. To blow up balloons between 9:00am – 10:30am.

Check in at ICC tent after setting up from 10:30 am – 11:15 am in Main Quad.

Clean-up area and check out from 1:00 pm with ICC Officers or ICC Secretary in the blue t-shirts. Also there are still plenty of time slots for Club Performances.

Clubs on probation or clubs on trial may perform but will not be eligible for club performance awards. Clubs on Trial will need to share tables in front of Admin Bldg.



De Anza College Club Day Guidelines

Club Day is mandatory for clubs to attend.

Alternative date in case of rain

Date: Thursday, April 27, 2017

May 11, 2017

Time: 11:00 am - 1:00 pm

**** Please remember to check in by 11 am at ICC Tent in front of Fountain and check out starting at 1 pm with one of the ICC Officers or ICC Secretary who will be wearing a Bright Turquoise Blue t-shirt**

Location: Main Quad

9:00am – 10:30am Blow up (5) Balloons (clubs need to have at least 2 club members)

9:00am – 11:00am Set Up Club Tables (1Table/2 Chairs)

10:30am – 11:15am Check in at ICC Tent

1:00pm – 1:30pm Clean up (Put away tables and chairs, remove trash from your area)
Check out (find an ICC Officer in a **Bright Turquoise Blue T-SHIRT** to check your club area)

Clubs must CHECK OUT before leaving; failure to do so will result in a \$25 fine.

\$100: Award for Clubs

- Best Decorated Club Table (3 awards)

- Best Spirited (3 awards)
- Best Group Performance (song/dance/skit/poem etc.) (4 awards)
(A drawing may be held)

SIGN UP FOR A PERFORMANCE TIME AT THE ICC MEETING OR THE FRONT DESK OF THE OFFICE OF COLLEGE LIFE OFFICE – Ask for Sign Up Sheet. PERFORMANCES CAN BE A DANCE, SINGING, CHANTING, POETRY READING, SPORTS EXHIBIT, DEMONSTRATION, SKIT, OR GAME ACTIVITY THAT IS PERFORMED BY CLUB MEMBERS OR INVOLVES AUDIENCE.

Please present your music in a USB flash drive to the DJ for your performance.

FINES OF \$25 IF CLUB LEAVES TABLE/CHAIR OR FAILS TO PERFORM. A DOUBLE FINE OF \$50 WILL BE GIVEN TO CLUBS WHO COMMIT BOTH OFFENSES.

**Reminder!! Print Club Handouts before Club Day
Have Club Room File Drawer Key 😊**

Please Check-in 5 minutes before your performance at the ICC Tent

Tables and chairs are provided. Each club is limited to one (1) table and two (2) chairs.

CHOICE OF LOCATION IS ON A FIRST COME BASIS.

Each club will need to provide:

- Volunteers to set up and return one (1 table and 2 chairs available at the Flag Pole or Fountain Area)
 - Club sign and decorations.
 - Food items need to be wrapped. Don't bring candy that will melt on a warm day.
 - Club Banner, Sign or Poster with the Club Name
- Please assist other clubs who may ask for help with their table/chair.

Reminder - No homemade food or loud music. If a club cannot participate in Club Day, a written note must be submitted at least twenty-four (24) hours prior to the event. Please check in at the ICC Info Table when you set up and when you leave. Clean up your immediate area. Club(s) will be charged a \$25 fine if the area is not cleaned up or if you leave your table or chairs.

CLUB(S) ON TRIAL

- Will have to share their table with another prospective club. Set up in front of the Administration Building near the Flag Pole. Check in at the ICC tent first before setting up.

12. Reports

ICC Chairperson: Shu Ming Liu

1. Please don't hesitate to give us any suggestions for improvement! We are open to new ideas that will change ICC for the better.

ICC Chair of Finance: Kerry Harris

1. Be sure to submit budget requests on Mondays agenda meeting in Student Council Chambers B 1:30-2:25
2. Sign up for Club Day performance for a chance to win \$100 for your club!

ICC Chair of Programs: Roxane Leung

Hi everyone! I'm so happy to be working with you this quarter!

1. Club Day is this Thursday! All clubs must be present by 9am for check in and must stay till 1pm. Please be reminded that there will be prizes (\$100!) for clubs that are "best decorated", "best spirited" and "best performance". Good luck tomorrow guys!

ICC Chair of Marketing: Mevani Gotama

1. Club Day is coming! Please decorate your table as best as you can, try to attract new members. Also, take photos of your club on the club day and email those photos to me (after the club day) to be featured in the ICC facebook page! See you guys this Thursday!
2. Join our ICC facebook – www.facebook.com/deanzaicc

DASB Liaison: TBD

ICC Advisor: La Donna Yumori-Kaku

1. Reserving Conference A/B for a Club Event: I would like to meet with the club member who knows about the club event and then go up to De Anza Dining Services Office to reserve the room. Please have “alternate dates ” for club event. Please plan in advance since the room is used by other offices and spring dates are filling up.
2. Club Events that collect \$: Please fill out “College Life Fundraiser / Money Collection form” prior to collecting money. Please deposit ALL money donations to your club account. Then the club needs to do a requisition to reimburse costs. Remember club reimbursements require prior club meeting minutes that approved the expense that is attached to the requisition.
3. Helium Balloons: Please use ICC Equipment Form to request use of Helium. Clubs may use the balloons and ribbons that we have instead of buying your own unless you have special colors. Please buy 12”balloon size. Limit 20 Balloons per club event. Limit 5 on Club Day.
4. Club Elections for 2017-2018: Reminder all clubs need to have completed their club elections no later then the 6th week of Spring Quarter Friday May 19, 2017. A new ICC/Club Financial Roster needs to be completed. Please put the date that those officer’s signatures become official (Info on the top right side of the form).
5. Club Events for La Donna to email to clubs: I will be checking that the club event room has been OFFICIALLY RESERVED before I send out the email.

13. Roll Call

	Present	Absent	Probation Present	Probation Absent
4 Elements Hip Hop Club	X			
Accounting & Finance Club	X			
Anime Club	X			
Artificial Intelligence for Robotics (AIR)		X		
Artists for Enviroment				X
APASL				X
Auto Technology	X			
Badminton Club	X			
Biology Club		x		
Cheer and Dance Team	X			
Chemistry Club	X			
Chinese Student & Scholars Association (CSSA)	X			
Circle K	X			
Clean Energy Club		x		
Competitive Gamers Club	X			

	Present	Absent	Probation Present	Probation Absent
Cyber Security Club	X			
DECA	X			
Deep Mind X	X			
Desi Student Association (DSA)	X			
Developers' Guild	X			
Engineering Technology Club (ETC)	X			
eSports	X			
Ethical International Career Planning	X			
Explorers' Nest	X			
Fellowship of Overseas Students (FOS)	X			
Filmmakers Union	X			
G.R.A.N.D	X			
Go Club			X	
Grace Fellowship				X
Hong Kong Student Association (HKSA)	X			
IDEA	X			
Improv & Sketch Comedy			X	
International Student Volunteers (ISV)	X			
InterVarsity Christian Fellowship at De Anza	X			
Iranian Student Association (ISA)	X			
Japanese and American Association (JAA)	X			
K-Pop Dance Club	X			
Koala Tree	X			
Korean Student Association (KSA)	X			
Latina/o Empowerment at De Anza (iLEAD!)		X		
M.E.Ch.A	X			
Marketing Club	X			
Medical Outreach Association (MOA)	X			
Music Club	X			
Muslim Student Association (MSA)		X		
NAMI-DA		X		
Outdoor Club	X			
Permas Indonesian Student Organization (PISO)	X			
Physics Club				x
De Anza's Political Revolution	X			
Psychology	X			
PUSO	X			
Saltworks Christian Fellowship				x
Second Journey	X			
Shotokan Karate		X		
Statistics Club (DASC)		X		
Student Nurses Organization (SNO)			x	
Students of Success	X			
T-Tennis	X			
Taiwanese Student Association (TSA)	X			
Tech & Business Association	X			

	Present	Absent	Probation Present	Probation Absent
Technology & Sustainability	X			
The De Anza Network	X			
The Helping Hands	X			
UNICEF De Anza	X			
Vietnamese Student Association (VSA)	X			
Women Empowered	X			
TOTAL	51	8	3	5
Clubs on Trial				
Pop Music Club	X			

14. Adjournment

ICC Chairperson, Shu Ming Liu, adjourned the meeting at 2:08 pm

Respectfully submitted,

Jayne Kangley
ICC Secretary